Bank reconcilliation year end 31 March 23

Current Account

Balance 01/04//22	11,378.11	100
precept IN	3,980.00	
total	15,358.11	15,358.11
	1	8,006.83
LESS EXPENDITURE	8,006.83	
		7,351.28
	7,351.28	
bank statement 31.03.2	7,351.28	7,351.38
carried forward		7,351.38

Bank Reconcillation balance 01/04/22 plus total income total less expenditure

11378.11 £3,980.00 15358.11 8,006.83

£7,817.64

Bank reconciliation 22/23 year end march 31
Hfds Council Precept 20.04.21 £1,990
Hfds Council Precept 17.09.21 £1,990.00

£3,980.00

World Street						North Control of the				bank charge	enoble	r davies	enoble	enoble	e noble	eyelid	e noble	enoble	h worth	enoble	aed	bhib	e noble	HALC	e.noble	supplier	
The second of the second of										annual bank charges	14 15/03/2023	13 20.01.23	12 30.01.23	12 30.01.23	11 01.12.22	10 31.10.22	9 31.10.22	8 25.07.22	7 27.06.22	6 27.06.22	5 26.05.22	4 26.05.22	3 26.05.22	2 04.04.22	1 04.04.22	no date	
remaining	total									k charges	23 100415	100414	100413	100412	100411	100410	100409	100408	100407	100406	100405	100404	100403	100402	100401	cheque	
					1	1				£65.20	£114.00	£335.76	£11.61	£171.00	£114.00	£170.00	£266.00	£262.69	£30.00	£95.00	£5,365.00	£316.15	6133.00	£386.42	£171.00		invoice
-£310.50	£1,310.50										£114.00				£114.00	100		£246.50		£95.00		- 1	£133.00		£171.00	£1,000.00	clerk clerk salary overtime
			9300	7 6 108 20					10000	No.	1000000		-								1					51	
£276.99	£123.01						diam's and		2000	£65.20			£11.61					£16.20	£30.00								admin
£33.85	£316.15			Name of the last									W. C. C.	State	. E. S.	4		S 10 S	N			£316.15				£350.00	insurance (
									1			A SAME				7	200	500		S 8 4			2000	£386.42		8	(SLCC) Id ships
-£16.42 -£4,900.76	£386.42 £5,700.76							The same	A	The second		£335.76			STOKE BELL		THE REAL PROPERTY.	THE REAL PROPERTY.	CHARLES .	100	£5,365.00					£800.00	local funding Training
	6 £0.00					1		1		A September		650	Se Second								1					8	
	€0.00					-			THE RES										-	D X -5 1	SH- NOIL					의	Elections p
£200.00	£0.00		A THE S	No.					- 10					7												8	Safety projects W
-£10.00	£170.00														W. C.	£170.00		19.	B 10 10							8	Website fu
€0.00	€0.00														200				W 10								Grant remaining p
£100.00																1							A 401 3	37 JE		£100.00	parish plan V
	£962.00							Service Services		Strate and	W. 1951	10.34	1	-		STEEL ASSESSED.	0.000.00			NAME OF	£897.60	1 M		£64.40		S. A. K. B.	AT
total		100	0 000							£65.20	£114.00	£335.76	£11.61	£171.00	£114.00	£170.00	£266.00	£262.69	£30.00	€95.00	£4,488.00	£316.15	£133.00	£322.02	£171.00		net
£8.027.43	£7,065.43 £8,006.83	Mar Mar	010000							£65.20	£114.00	£335.76	£11.61	£171.00	£114.00	£170.00	£266.00	£262.69	£30.00	£95.00	£5,365.00	£316.15	£133.00	£386.42	£171.00	£3,630.00	total inc VAT

		I								T	T	T	bank charge	enoble	r davies	enoble	enoble	e noble	eyelid	e noble	enoble	h worth	enoble	aed	bhib	e noble	HALC	e.noble	supplier				ripe and Lyde ransii Council
													arge																				Lyuere
H	t	+	\dagger	\dagger	+		H	+	t	t	t	†	t	_														_	no			ř	11011
													annual bank charges	14 15/03/2023	13 20.01.23	12 30.01.23	12 30.01.23	11 01.12.22	10 31.10.22	9 31.10.22	8 25.07.22	7 27.06.22	6 27.06.22	5 26.05.22	4 26.05.22	3 26.05.22	04.04.22	04.04.22	date				Conticii
remaining	total					The second							charges	100415	Г	100413	100412	100411	100410	100409	100408	100407	100406	100405	100404	100403	100402	100401	cheque		-		
			Ī	T						-			£65.20	£114.00	£335.76	£11.61	£171.00	£114.00	£170.00	£266.00	£262.69	£30.00	£95.00	£5,365.00	£316.15	£133.00	£386.42	£171.00	DESCRIPTION.		invoice	1000	
-£310.50	£1,310.50		T	T										£114.00			£171.00	£114.00	188	£266.00	£246.50	1 22	695.00	100		£133.00	1,08/10/2	£171.00	£1,000.00	clerk salary overtime		100	Cashbook spreadsneet 22/23
						SO 100				T			7					0				92.		No. of the			G. V. S.	The last	51		clerk		spreads
£276.99	£123.01	-			1								£65.20			£11.61			100		£16.20	£30.00	5 13 1	W. N					£400.00	admin			neet 22/
£33.85	£316.15				1						-		Ö			1		0.00	100		0	0	Carrier Control		£316.15	A	100		£350.00	insurance			23
Г		1					A Second Second	-							A STATE OF			THE RESERVE	-	VALUE OF SEC. 18	1000	S. Harris	S - 6 4 -	The state of	0.	10 TO 10 TO	£386.42	- 1	£370.00	(SLCC)	ships	Mambar	
-£16.42 -£4,900.76	£386.42 £5,700.76								1000				The state of the		£335.76			S SERVICE S		SELECTED TO SE	and the second		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	£5,365.00	0.00				£800.00	local funding Training			
6 £50.00	6 £0.00		T		1					200					6711	See Marine	The same of		H	200		THE REAL PROPERTY.	THE RES	Contract Contract	THE REAL PROPERTY.			THE PERSON	81				
00 £200.00	£0.00	1		-	1	3	The second second	S. Carrie								N	A	S 10 10 18				The second	Chr. S. F.	36.108		100			ŏ	Elections			PC budget E3230.
0 £200.00	0.00€	1		I	1			S. 110743				-	1				No. of the last	L 188		100		Carried Marie		100			1	8 46 7	£200.00	ts	Safety	ALL LANGE	LESCOU.
	0 £170.00	1					A. P. S. S. S. S. S.	100 Care Care		Section Sectio					100	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	- 20	S 00 00 00 00 00 00 00 00 00 00 00 00 00	£170.00	S. Walter	19					State of the last	Branco Color	100	£160.00	Website			E100.00
	00.00						The second		1							200		200		STATE OF THE PARTY OF	100	10 St. 18 10	The state of the s	1 1 1 1			0.000		(A ()		remaining	Website	
17	0.00 £0.00						June Could						The state of the state of			9.50	No office			1000			C	8		2 41 5			£100.00	parish plan VAT			
П		TOTAL STATE OF THE PARTY OF THE			-	1	1000	THE CANADA	2000		V S. W.U.S.		The Real	1 31 100	St. 181 1850	A	10 mm 1400	1000	S (2) (3)	The street and	BALLES IN	S 00 30	THE REAL PROPERTY.	£897.60			£64.40			VAT			1
tota	00 £7,065.4	0 100 0	188	A 3460 C -	100000				STATE OF	The state of the s	S. C. Park		£65.20	£114.00	£335.76	£11.61	£171.00	£114.00	£170.00	£266.00	£262.69	£30.00	€95.00	£4,488.00	£316.15	£133.00	£322.02	£171.00		net			1
total: £8,027.43	£962.00 £7,065.43 £8,006.83		1 10年 10日	C. 120 CO.					100000000000000000000000000000000000000				0 £65.20		6 £335.76				£170.00		£262.69		£95.00	£897.60 £4,488.00 £5,365.00	£316.15	Г	Г	Т	£3,630.00	VAT	total inc		1

Section 1 – Annual Governance Statement 2022/23

We acknowledge as the members of:

Pipe and Lyde Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangement the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, a respect to the Accounting Statements for the year ended 31 March 2023, that:

		Agreed		thority
	Yes	1	Vo "	Yes' means that this authority:
 We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements. 	V		W	repared its accounting statements in accordance ith the Accounts and Audit Regulations.
We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			its	ade proper arrangements and accepted responsibility r safeguarding the public money and resources in charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			ha	s only done what it has the legal power to do and has mplied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	/		dun	ing the year gave all persons interested the opportunity sect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	/			sidered and documented the financial and other risks it s and dealt with them properly.
We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	/		contr	nged for a competent person, independent of the finance ols and procedures, to give an objective view on wheth hal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	/		respo	anded to matters brought to its attention by internal and and audit.
We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	/		disclo	sed everything it should have about its business activity the year including events taking place after the year relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	has met all of its responsibilities where as a body corporate it is a sole managing trustee of a local trust or trusts.

This are statement to which the response is 'no',	an explanation must be published
This Annual Governance Statement was approved at a meeting of the authority on:	Signed by the Chairman and Clork of the
28/06/2023	approval was given.
and recorded as minute reference:	Chairmar
MINUTE RS.3 PENCE	Clerk
Information required by the Transparency Code The authority website/webpage is up to date and the information published. http://lydeparishcouncil.co.uk/	

- Ctatements 2022/23 for

Section 1 – Annual Governance Statement 2022/23

We acknowledge as the members of:

Pipe and Lyde Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting States and system of internal control, including arrangements for the boat of our knowledge and belief, with the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that:

1 We have	Ag	reed	
We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements. We maintain.	Yes	No	'Yes' means that this authority:
We maintained an adequate system of including me.	./		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
We took all reasonable steps to assure	/		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
Practices that could have a significant financial effect on the ability of this authority to conduct its	~		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
We provided proper opportunity during the years			during the
authority and test			during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
6. We maintained to	/		considered and documented the financial and other risks it faces and dealt with them properly.
records and control systems			arranged for a competent poss
in reports from internal and out			arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
3. We considered whether any litigation, liabilities or	~		external audit.
during or after the year-end, have a financial impact on in the accounting statements.	/		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
. (For local councils only) Trust funds including	Yes	No	
trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.		140	N/A has met all of its responsibilities where as a body corporate it is a sole managing trustee of a local trust or trusts.
or any statement to which the response is 'n			

This Annual Governance Statement was approved at a meeting of the authority on:	I Signed by it
28/06/2023	Signed by the Chairman and Clerk of the meeting where
and recorded as minute reference:	Chairmar
MINUTE 5.3 AND	
Information required by the Transparency Code The authority website/webpage is up to date and the information published.	Clerk
http://lydeparishcouncil.co.uk/	tion required by the Transparency Code has Yes No

	Year en	o d March	rollni dil ligare
	2022 £	31 March 2023 £	Please round all figures to nearest £1. Do not leave a boxes blank and report £0 or Nil balances. All figures agree to underlying financial records. Total balances and reserves at the beginning of the year and in the financial records. Value must agree
. Balances brought forward	6,609	11,37	8 as recorded in the time. Box 7 of previous year. 10 De rates and levies)
. (+) Precept or Rates and Levies	3,780	3,980	received.
3. (+) Total other receipts	2,500	(grants received.
4. (-) Staff costs	983	1,310	employers NI contributions, employers pension employers NI contributions, employers payments.
5. (-) Loan interest/capital	0	0	Total expenditure or payments of capital and the control of the surface of the surface of the control of the control of the capital and the control of the c
repayments 6. (-) All other payments	528	6,696	Total expenditure or payments as recorded in the cash- book less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried	11,378	7,351	Total balances and reserves at the end of the year. Made
forward		- 054	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March –
8. Total value of cash and short term investments	11,738		To agree with bank reconcination
9. Total fixed assets plus long term investments	200	200	The value of all the property the addressly up of all its fixed assets and long term investments as at 31 March. The outstanding capital balance as at 31 March of all loans
and assets 10. Total borrowings	0	ı	The outstanding capital balance do at the form third parties (including PWLB).

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

11a. Disclosure note re Trust funds (including charitable)

11b. Disclosure note re Trust funds

(including charitable)

Signed by Responsible Financial Officer before being presented to the authority for approval

approved by this authority on this date:

I confirm that these Accounting Statements were

include any Trust transactions.

28/06/2023

is responsible for managing Trust funds or assets.

The figures in the accounting statements above do not

as recorded in minute reference:

Signed by Chairman of the meeting where the Accounting Statements were approved

28/06/2023

Date

Certificate of Exemption - AGAR 2022/23 Form 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2023, and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, provided that the authority has certified itself as exempt at a meeting of the authority after 31 March 2023 and a completed Certificate of Exemption is submitted no later than 30 June 2023 notifying the external auditor.

Pipe and Lyde Parish Council

certifies that during the financial year 2022/23, the higher of the authority's total gross income for the year or total gross annual expenditure, for the year did not exceed £25,000

Total annual gross income for the authority 2022/23:

Total annual gross expenditure for the authority 2022/23: £8,007

There are certain circumstances in which an authority will be unable to certify itself as exempt, so that a limited assurance review will still be required. If an authority is unable to confirm the statements below then it cannot certify itself as exempt and it must submit the completed Annual Governance and Accountability Return Form 3 to the external auditor to undertake a limited assurance review for which a fee of £210 +VAT will be payable.

By signing this Certificate of Exemption you are confirming that:

- The authority was in existence on 1st April 2019
- In relation to the preceding financial year (2021/22), the external auditor has not:
 - issued a public interest report in respect of the authority or any entity connected with it
 - · made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - · commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If the above statements apply and the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor either by email or by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on the authority website/webpage* before 1 July 2023. Signing this certificate confirms the authority will comply with the publication requirements.

Signed by the Responsible Financial Officer Signed I Generic email address of Authority

28/06/2023 Date 28/06/2023

I confirm that this Certificate of Exemption was approved by this authority on this date:

as recorded in minute reference:

clerk@lydeparishcouncil.co.uk

Telephone number

07954706182

*Published web address

http://lydeparishcouncil.co.uk/

ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor, but no later than 30 June 2023. Reminder letters for late submission will incur a charge of £40 + VAT.

Annual Internal Audit Report 2022/23

PIPE AND LADE PARISH COUNCIL

http://lydepanshouncil.co.ux

During the financial year ended 31 March 2023, this authority's internal auditor acting independently and on the basis of one of compliance with the relevant procedures basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2022/23 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

adequate to meet the needs of this authority.			Not
Internal control objective	Yes	No*	covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	V	-	
B. This authority complied with its financial regulations, payments were supported by invoices, an expenditure was appropriately accounted for.	~		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy	-		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	~		9
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	/	70 1	
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	w		-
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	-		
H. Asset and investments registers were complete and accurate and properly maintained.	-		
Periodic bank account reconciliations were properly carried out during the year.	~		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	~		
K. If the authority certified itself as exempt from a limited assurance review in 2021/22, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2021/22 AGAR tick "not covered")	-		
The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	/		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2022-23 AGAR period were public rights in relation to the 2021-22 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).			
N. The authority has complied with the publication requirements for 2021/22 AGAR (see AGAR Page 1 Guidance Notes).			
A (For book and a sub-A	Von	l Ni-	Not applied

O. (For local councils only)	Yes	No	Not applicable
Trust funds (including charitable) - The council met its responsibilities as a trustee.			

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

Signature of person who carried out the internal audit HEATHER WOLTH

23/06/2023

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

	Pipe and Lyde Parish Council	
Smaller authority name:	TIPO BIGHTS AND PUBLICATION	

NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (EXEMPT AUTHORITY)

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

2014 Sections 25, 26 and 27

1 11/4 A ct 2014 Sections 25, 20	and 21
Local Audit and Accountability Act 2014 Sections 25, 20 The Accounts and Audit Regulations 2015 (SI 2015)	NOTES
The Actounts and	
NOTICE	
. Date of announcement28 th June 2023(a)	(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below
2. Each year the smaller authority prepares an Annual Governance and Accountability Return (AGAR). The AGAR has been published with this notice. Accountability Return (AGAR). The AGAR has been published with this notice. It will not be reviewed by the appointed auditor, since the smaller authority has certified itself as exempt from the appointed auditor's review. Any person interested has the right to inspect and make copies of the AGAR, Any person interested has a counting records for the financial year to which it relates and all books, the accounting records for the financial year to which it relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to hose records must be made available for inspection by any person interested. For the year ended 31 March 2023, these documents will be available on	nosition and
easonable notice by application to	
(b)Emma Noble, Parish Clerk and RFO , clerk@lydeparishcouncil.co.uk	address/telephone milliber address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts
commencing on (c)30 th June 2023	(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below
and ending on (d)10 th August 2023	
3. Local government electors and their representatives also have: The opportunity to question the appointed auditor about the accounting records; and	(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July.
 The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. 	
The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.	
4. The smaller authority's AGAR is only subject to review by the appointed auditor if questions or objections raised under the Local Audit and Accountability Act 2014 lead to the involvement of the auditor. The appointed auditor is:	
PKF Littlejohn LLP (Ref: SBA Team) 15 Westferry Circus	
Canary Wharf London E14 4HD (sba@pkf-l.com)	
5. This announcement is made by (e)Emma Noble, Parish Clerk and RFO	 (e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority