

Pipe and Lyde Parish Council

Minutes of The Ordinary Parish Council Meeting on Monday 31st January 2022 at 19.00
at Kenchester Water Gardens

Present: Alan Paske (AP – Chairman), Ron Davies (RD), Phil Meadwell (PM), Amanda James (AJ). Also present: Emma Noble (Parish Clerk and RFO)

1. **To receive apologies of absence – Pauline Crockett (Ward Councillor) Donna Flowers.**
2. **To receive declarations of interest and written applications for dispensation – none declared**
3. **To adopt minutes of previous meetings 1st November and Extra Ordinary Meeting 9th December - item was carried over until the next meeting.**
4. **Public Forum**
 - 4.1. Local Residents – At Chairman’s discretion, up to 10 mins will be allocated for the public to make representations. – no local residents present.
 - 4.2. To receive verbal report from Ward Councillor – Ward Councillor had given her apologies as attending a Herefordshire Council meeting.
5. **Planning - To comment on planning applications determined by Herefordshire Council.**
 - 5.1 Planning application 214169 Southwood, Bewdley Bank, Hereford – Proposed replacement garage and ancillary annexe (self contained) – The Parish Council discussed the application at length. All those present felt that the application did not provide sufficient detail to support the application due to the fact that the application had not stated why the annexe was needed - whether it was it to accommodate family members or whether it was for another purpose. Concerns were also raised regarding the size and height of the annexe.
6. **Finance**
 - 5.1 To consider clerks salary in accordance with pay scale and budget - 07/12/21 – 31/01/22 £128.00 - RESOLVED
 - 5.2 To note financial position - NOTED
7. **To co-opt a Parish Councillor**
 - 7.1 **To receive a presentation from prospective candidate** – Amanda James introduced herself to the Parish Council followed by a presentation on why she would like to be co-opted as Parish Councillor to Lyde. The Parish Council thanked Amanda for applying and her attendance at the meeting
 - 7.2 **Parish Councillors to elect co-opted Parish Councillor** – Alan Paske proposed and Ron Davies seconded that the Parish Co-opt Amanda as Parish Councillor for Pipe and Lyde Parish Council. All those present were in favour and it was RESOLVED that Amanda be Co-opted to the Parish Council. The clerk and Amanda will complete the necessary paperwork and submit it to Herefordshire Council.
ACTION: CLERK and AJ
8. **To consider/comment on Annual Plan (Balfour Beatty)** – The draft plan was NOTED – The PC raised the issue regarding the bend by Hither Bush as it floods after rainfall. The clerk will log this via the portal on Herefordshire Council’s website. **ACTION: CLERK**
9. **To consider ways of engaging and supporting the local Community** – This item was carried over to the next ordinary meeting due to DF absence.
10. **To consider the purchase of defibrillators** – The options for the defibrillators were discussed at length. The locations of the defibrillators was also discussed. It was agreed that one defibrillator be located at Upper Lyde and one at Lower Lyde and both needed to be located close to where the majority of housing was situated. In Lower Lyde it was agreed that the defibrillator be located at the entrance to Kenchester Water Gardens. Upper Lyde will need further discussion. The favoured position was Hither Bush but this may prove difficult. It was noted that there is an area of land adjacent to Hither Bush and AP will investigate the possibility of locating the defibrillator there with the land owner. It was proposed by RD and seconded by PM that the clerk proceed with obtaining quotes and purchasing two defibrillators and all necessary equipment up to a budget of £4000. All those present unanimously agreed with this and it was RESOLVED the clerk will proceed with obtaining quotes and purchasing the

defibrillators up to £4000 budget – keeping the Parish Council informed of the progress by email.

ACTION: CLERK and AP

11. **Footpaths** – no footpath updates at present.

12. **To Parish Maintenance Plan (Lengthsman Scheme -Balfour Beatty)** – It was unanimously agreed by all those present that the Parish would not benefit from the scheme at present. The clerk will confirm with Balfour Beatty/Highways regarding tourist signs on the A49 that have been taken down and also the area that has become unpassable along the A49 between Upper and Lower Lyde.

ACTION: CLERK

13. **To raise matter for the next agenda** – Engagement with local community, previous minutes to be adopted.

14. **Date of next meeting** – Monday April 4th 2022 at 7pm.

Meeting closed at 7.58pm