

Minutes of

Pipe and Lyde Parish Council Meeting

on Thursday 24th September 2020 at 7pm via ZOOM.

Present: Alan Paske, Ron Davies, Phil Meadwell.

Also Present: Emma Noble, Parish Clerk and 3 members of the public

1. **Apologies for absence** – Cllr Crockett, Maurice Taylor, Sally Robertson
2. **Declarations of interest and written requests for Disclosable Pecuniary Interest dispensations** -PM declared an interest in both planning applications on the agenda and therefore removed himself from the remote access when discussed. RD informed those present he is an acquaintance of the applicant on application number: P202801, Kenchester Water Gardens. Proposed Managers House. No written requests for Disclosable Pecuniary Interest dispensations received.
3. **Consider and adopt minutes of the last meeting 27th February 2020** – agreed to be a true reflection by all those present and ADOPTED.
4. **Public participation** (10 minutes allowed for members of the public to ask questions or raise an issue) – This item was covered in agenda item number 11 as authorised by the Chairperson.
5. **Certificate of Exemption** - To confirm the Parish Councils exemption – Having considered the criteria the Parish Council resolved that it was exempt and the chair signed the certificate of exemption.
6. **To consider the internal Audit Report** – The Parish Council considered and noted the internal report.
7. **Annual Governance Statement**
To consider the Annual Governance Statement – The Parish Council considered the Annual Governance Statement confirming yes to all the criteria and authorising the chair to sign it.
8. **Accounting Statements** -To consider and approve the Accounting Statements
Having considered the accounting statements the parish Council resolved to approve the statement of accounts and noted.
9. **Highways and roads update including flooding**
Cllr Crockett, EN and RD recently met with representatives from Herefordshire Council and Balfour Beatty to explore the options in preventing flooding in Church Road and Church View. The minutes of this meeting are attached (Appendix : 2 Sept 2020). A member of the public asked if minutes would be made public and the clerk confirmed they would be on the website shortly. AP can liaise in regard to clearing the brook.
10. **Footpaths, stiles and gates**
A kissing gate has recently been installed as the request of the community in the fields behind Church Road. The clerk will write to Burghill Parish Council thanking them for the gate. Thank you to Ian Williams and Horace Panniers for their help installing the gate. This takes the number of kissing gates installed so far to 4 and a few more to do. RD asked EN to supply a boundary map for this purpose and **EN will ACTION.**
11. **Planning**
To consider planning applications

PM had previously said he would leave the room where the remote meeting was taking place for these discussions and came in at the end without commenting on either application. RD also declared an interest in P202630 as a distant acquaintance of the applicant and confirmed no money exchanged.

- 1) P202801, Kenchester Water Gardens. Proposed Managers House - . AP was the only remaining Parish Cllr present. Due to current COVID guidelines the clerk had requested that previous to the meeting those Parish Cllrs who could not access Zoom should email their comments so a decision by correspondence could be taken into account. AP had looked at the planning application and confirmed he had no concerns or objections. The plan shows the property to be tucked away and AP was happy to support this application.
- 2) P202630 - Mountain View, 1 Church Road, Proposed first floor extension – The Chair invited one member of the public to speak as had been previously requested and agreed. Concerns were raised from a member of public in regard to:
 - Disruption – The conditions on previous application no: 192006 were that no machinery will be operated, no process shall be carried out and no deliveries shall be taken or dispatched outside the hours of 7am-6pm Monday – Friday, Saturday 8am – 1pm and not at all on Sundays or Bank Holidays. The member of the public would like to make sure these conditions are part of the new application.
 - Concerns about the length of time the combined project and building work will take to complete.
 - Loss of privacy
 - Confirmation that the previous application with bay window had been withdrawn. The applicant was present and confirmed this to be the case.

The Parish Councillors took note of the concerns and the clerk informed the members of public present that they can log on to Herefordshire Council website under planning any record any concerns or support of the applications listed above.

The Parish Councillors present and authorised to comment had no outright objections to the application but had concerns over possible further disruption to the local residents whilst the extension works are completed.

PM was unmuted and proceeded with the meeting.

12. Report by Herefordshire Council Ward Councillor Pauline Crockett – This was emailed to Parish Councillors prior to the meeting and is attached (Appendix 3)

13. Finance

- a) Clerks salary – This is in accordance with agreed rate and ACTIONED
- b) Eyelid Productions - £50 Accessibility upgrade – Agreed and ACTIONED
- c) Burghill Tax and Book keeping services - £30 Audit – Agreed and ACTIONED

14. Items for next agenda

15. Date of next meeting – December – date to be arranged.

Emma Noble, Clerk to Pipe and Lyde Parish Council

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